

Pukekohe High School

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number: 103

Principal: Richard Barnett

School Address: 114 Harris St, Pukekohe

School Postal Address: PO Box 306, Pukekohe 2340

School Phone: 09 237 0117

School Email: exec@pukekohehigh.school.nz

Members of the Board:

Name	Position	How Position Gained	Term
Simon Williams	Presiding Member	Elected	Jun-25
Richard Barnett	Principal ex Officio	Elected	Jun-25
Rani Amaranathan	Parent Representative	Elected	Jun-25
Ben Stallworthy	Parent Representative	Elected	Jun-25
Lita Henwood	Parent Representative	Co-opted	Dec-23
Denise Procter	Parent Representative	Co-opted	Dec-23
Logan Soole	Parent Representative	Elected	Dec-23
Lincoln Sharp	Parent Representative	Elected	Dec-23
Catherine Tamihere	Staff Representative	Elected	Jun-25
Jayden Tanenui	Student Representative	Elected	Sep-24

Pukekohe High School

Annual Financial Statements - For the year ended 31 December 2023

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Good Employer Statement

Pukekohe High School

Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.

Simon Williams

Full Name of Presiding Member



Signature of Presiding Member

Murray Saunders

Full Name of Principal



Signature of Principal

4th March 2025

Date:

04.03.2025

Date:

Pukekohe High School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue				
Government Grants	2	20,052,714	18,288,934	17,526,026
Locally Raised Funds	3	564,832	1,217,799	374,180
Interest		41,821	6,000	7,641
Gain on Sale of Property, Plant and Equipment		1,805	-	2,343
Total Revenue		20,661,172	19,512,733	17,910,190
Expense				
Locally Raised Funds	3	307,647	223,947	199,724
Learning Resources	4	16,234,236	14,266,235	13,928,501
Administration	5	1,074,971	999,621	1,012,145
Interest		8,167	13,200	11,117
Property	6	3,637,464	4,013,826	3,031,910
Loss on Disposal of Property, Plant and Equipment		-	-	-
Total Expense		21,262,484	19,516,829	18,183,397
Net Surplus / (Deficit) for the year		(601,312)	(4,096)	(273,207)
Total Comprehensive Revenue and Expense for the Year		(601,312)	(4,096)	(273,207)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Pukekohe High School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January		2,208,679	2,291,599	2,481,886
Total comprehensive revenue and expense for the year		(601,312)	(4,096)	(273,207)
Contribution from the Ministry of Education				
Contribution - Furniture and Equipment Grant		124,800	-	-
Equity at 31 December		1,732,167	2,287,503	2,208,679
Accumulated comprehensive revenue and expense		1,732,167	2,287,503	2,208,679
Equity at 31 December		1,732,167	2,287,503	2,208,679

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Pukekohe High School

Statement of Financial Position

As at 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Assets				
Cash and Cash Equivalents	7	889,056	(25,725)	119,760
Accounts Receivable	8	1,139,636	1,042,248	966,514
GST Receivable		5,897	110,161	105,556
Prepayments		35,630	56,736	56,736
Inventories	9	3,797	3,797	3,797
Investments	10	-	430,000	436,391
Funds Receivable for Capital Works Projects	16	194,365	81,197	176,800
		<u>2,268,381</u>	<u>1,698,414</u>	<u>1,865,554</u>
Current Liabilities				
Accounts Payable	12	1,802,805	1,116,349	1,368,849
Revenue Received in Advance	13	452,245	128,575	129,410
Provision for Cyclical Maintenance	14	31,616	72,757	170,629
Finance Lease Liability	15	85,456	97,711	97,711
Funds held for Capital Works Projects	16	602,612	-	215,970
		<u>2,974,734</u>	<u>1,415,392</u>	<u>1,982,569</u>
Working Capital Surplus/(Deficit)		(706,353)	283,022	(117,015)
Non-current Assets				
Property, Plant and Equipment	11	2,630,889	2,260,035	2,491,370
		<u>2,630,889</u>	<u>2,260,035</u>	<u>2,491,370</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	141,061	190,706	52,569
Finance Lease Liability	15	51,308	64,848	113,107
		<u>192,369</u>	<u>255,554</u>	<u>165,676</u>
Net Assets		<u><u>1,732,167</u></u>	<u><u>2,287,503</u></u>	<u><u>2,208,679</u></u>
Equity		<u><u>1,732,167</u></u>	<u><u>2,287,503</u></u>	<u><u>2,208,679</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Pukekohe High School

Statement of Cash Flows

For the year ended 31 December 2023

	Note	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash flows from Operating Activities				
Government Grants		5,471,208	5,088,934	5,071,781
Locally Raised Funds		374,883	950,712	287,008
International Students		453,057	194,768	33,313
Goods and Services Tax (net)		95,516	(30,000)	(80,180)
Payments to Employees		(3,750,268)	(3,749,141)	(3,284,245)
Payments to Suppliers		(2,066,306)	(2,010,433)	(1,709,277)
Cyclical Maintenance payments in the year		(69,906)	-	(28,980)
Interest Paid		(8,167)	(13,200)	(11,117)
Interest Received		41,821	6,000	7,641
Net cash from/(to) Operating Activities		541,838	437,640	285,944
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		1,805	-	2,343
Purchase of Property Plant & Equipment (and Intangibles)		(609,736)	(299,516)	(575,120)
Purchase of Investments		436,391	6,391	(351,861)
Proceeds from Sale of Investments		-	-	-
Net cash from/(to) Investing Activities		(171,540)	(293,125)	(924,638)
Cash flows from Financing Activities				
Furniture and Equipment Grant		124,800	-	-
Finance Lease Payments		(101,208)	(50,000)	(94,499)
Funds Held for Capital Works projects		375,406	(240,000)	226,789
Net cash from/(to) Financing Activities		398,998	(290,000)	132,290
Net increase/(decrease) in cash and cash equivalents	-	769,296	(145,485)	(506,404)
Cash and cash equivalents at the beginning of the year	7	119,760	119,760	626,164
Cash and cash equivalents at the end of the year	7	889,056	(25,725)	119,760

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Pukekohe High School

Notes to the Financial Statements

For the year ended 31 December 2023

1. Statement of Accounting Policies

a) Reporting Entity

Pukekohe High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The school reviews the useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification of a finance lease means the asset is recognised in the statement of financial position as property, plant and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) inventories

Inventories are consumable items held for sale and are comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10–75 years
Board Owned Buildings	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	4–5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on [details of the valuer's approach to determining market value (i.e. what valuation techniques have been employed, comparison to recent market transaction etc.)].

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from international and hostel students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

o) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable and finance lease liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

2. Government Grants

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Government Grants - Ministry of Education	4,634,733	4,234,827	4,259,600
Teachers' Salaries Grants	11,805,498	10,000,000	10,149,415
Use of Land and Buildings Grants	2,759,612	3,200,000	2,304,830
Other Government Grants	852,871	854,107	812,181
	<u>20,052,714</u>	<u>18,288,934</u>	<u>17,526,026</u>

The school has opted in to the donations scheme for this year. Total amount received was \$267,398.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue			
Donations & Bequests	17,625	550,000	12,388
Curriculum related Activities - Purchase of goods and services	362,018	445,953	290,782
Fundraising & Community Grants	11,355	27,078	4,414
International Student Fees	173,834	194,768	66,596
	<u>564,832</u>	<u>1,217,799</u>	<u>374,180</u>
Expense			
Extra Curricular Activities Costs	144,943	143,949	108,430
Trading	114	(50)	26,618
Fundraising and Community Grant Costs	2,966	298	854
International Student - Student Recruitment	48,050	11,400	10,066
International Student - Employee Benefits - Salaries	85,194	59,700	38,741
International Student - Other Expenses	26,380	8,650	15,015
	<u>307,647</u>	<u>223,947</u>	<u>199,724</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>257,185</u>	<u>993,852</u>	<u>174,456</u>

During the year, the School hosted 2 International students (2022:2)

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

4. Learning Resources

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Curricular	637,312	673,353	570,996
Extra Curricular Activities	200,366	141,276	110,413
Information and Communication Technology	186,927	223,675	217,841
Library Resources	1,662	3,400	2,280
Employee Benefits - Salaries	14,571,705	12,646,808	12,336,390
Staff Development	138,892	105,987	208,943
Depreciation	497,372	471,736	481,638
	16,234,236	14,266,235	13,928,501

During the year ended December 2023, the Principal and the International Co-ordinator undertook two international trips and travelled to China, Hong Kong and Japan at a total cost of \$37,771 to promote and recruit international students. The costs were funded by the Board.

5. Administration

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Audit Fees	27,774	30,000	1,500
Board Fees	5,800	5,820	6,035
Board Expenses	26,265	12,450	21,082
Communication	11,764	12,546	12,672
Consumables	(32,617)	19,778	(23,825)
Other	89,272	68,439	81,517
Employee Benefits - Salaries	934,975	841,415	901,237
Insurance	10,976	8,483	9,776
Service Providers, Contractors and Consultancy	762	690	2,151
	1,074,971	999,621	1,012,145

6. Property

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Caretaking and Cleaning Consumables	35,155	27,000	25,584
Consultancy and Contract Services	21,815	160,000	186,309
Cyclical Maintenance	19,385	86,400	10,011
Grounds	39,919	38,103	43,080
Heat, Light and Water	145,982	125,405	143,196
Repairs and Maintenance	99,413	111,096	92,106
Use of Land and Buildings	2,759,612	3,200,000	2,304,830
Security	80,128	64,604	24,342
Employee Benefits - Salaries	436,055	201,218	202,452
	3,637,464	4,013,826	3,031,910

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

6. Property (cont.)

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Bank Accounts	889,056	(25,725)	119,760
Short-term Bank Deposits	-	-	-
Bank Overdraft	-	-	-
Cash and cash equivalents for Statement of Cash Flows	889,056	(25,725)	119,760

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value. Of the \$889,056 Cash and Cash Equivalents, the net amount of \$408,247 is held by the school on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the School's 5 Year Agreement funding for upgrades to the School's buildings. These funds have to be spent in 2024 on Crown owned school buildings.

8. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	95,521	236,679	38,593
Receivables from the Ministry of Education	-	-	-
Teacher Salaries Grant Receivable	1,044,115	805,569	927,921
	1,139,636	1,042,248	966,514
Receivables from Exchange Transactions	95,521	236,679	38,593
Receivables from Non-Exchange Transactions	1,044,115	805,569	927,921
	1,139,636	1,042,248	966,514

9. Inventories

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
School Uniforms	3,797	3,797	3,797
	3,797	3,797	3,797

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

10. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Asset Short-term Bank Deposits	-	430,000	436,391
Total Investments	-	430,000	436,391

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2023						
Land	-	-	-	-	-	-
Buildings	130,078	-	-	-	(2,197)	127,881
Building Improvements	748,589	157,627	-	-	(14,136)	892,080
Furniture and Equipment	727,887	233,945	(2,007)	-	(141,119)	818,706
Information and Communication Technology	651,948	206,646	(2,030)	-	(248,995)	607,569
Motor Vehicles	47,203	435	-	-	(16,025)	31,613
Textbooks	4,455	488	-	-	(3,046)	1,897
Leased Assets	88,593	27,154	-	-	(59,133)	56,614
Library Resources	92,617	14,633	-	-	(12,721)	94,529
Balance at 31 December 2023	2,491,370	640,928	(4,037)	-	(497,372)	2,630,889

The net carrying value of furniture and equipment held under a finance lease is \$56,614 (2022: \$88,593)

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$
Land	-	-	-	-	-	-
Buildings	175,759	(47,878)	127,881	175,759	(45,681)	130,078
Building Improvements	1,126,997	(234,917)	892,080	969,370	(220,781)	748,589
Furniture and Equipment	1,598,438	(779,732)	818,706	1,366,528	(638,641)	727,887
Information and Communication Technology	1,835,847	(1,228,278)	607,569	1,631,806	(979,858)	651,948
Motor Vehicles	111,998	(80,385)	31,613	111,563	(64,360)	47,203
Textbooks	148,437	(146,540)	1,897	147,948	(143,493)	4,455
Leased Assets	322,363	(265,749)	56,614	295,209	(206,616)	88,593
Library Resources	248,609	(154,080)	94,529	233,976	(141,359)	92,617
Balance at 31 December 2023	5,568,448	(2,937,559)	2,630,889	4,932,159	(2,440,789)	2,491,370

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

12. Accounts Payable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Creditors	184,362	282,785	314,867
Accruals	-	-	-
Banking Staffing Overuse	345,354	-	-
Employee Entitlements - Salaries	1,245,094	805,569	1,025,987
Employee Entitlements - Leave Accrual	27,995	27,995	27,995
	<u>1,802,805</u>	<u>1,116,349</u>	<u>1,368,849</u>
Payables for Exchange Transactions	1,802,805	1,116,349	1,368,849
	<u>1,802,805</u>	<u>1,116,349</u>	<u>1,368,849</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Grants in Advance - Ministry of Education	7	-	-
International Student Fees in Advance	386,599	128,575	108,210
Other revenue in Advance	65,640	-	21,200
	<u>452,245</u>	<u>128,575</u>	<u>129,410</u>

14. Provision for Cyclical Maintenance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Provision at the Start of the Year	223,198	223,198	242,166
Increase to the Provision During the Year	19,385	86,400	63,582
Use of the Provision During the Year	(69,906)	(46,135)	(28,980)
Other Adjustments	-	-	-
Provision at the End of the Year	<u>172,677</u>	<u>263,463</u>	<u>276,768</u>
Cyclical Maintenance - Current	31,616	72,757	170,629
Cyclical Maintenance - Non current	141,061	190,706	52,569
	<u>172,677</u>	<u>263,463</u>	<u>223,198</u>

The school's cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the schools 10 Year Property plan.

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	85,456	97,711	97,711
Later than One Year and no Later than Five Years	51,308	64,848	113,107
	<u>136,764</u>	<u>162,559</u>	<u>210,818</u>
Represented by			
Finance lease liability - Current	85,456	97,711	97,711
Finance lease liability - Non current	51,308	64,848	113,107
	<u>136,764</u>	<u>162,559</u>	<u>210,818</u>

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
SIP Landscaping Project	(3,271)	2,478	-	-	(793)
School Rebuild	(131,556)	189,005	72,231	-	(14,782)
10YPP Roof Project	(18,226)	365,461	35,015	-	312,220
Electrical Upgrade	(21,077)	-	117,295	-	(138,372)
Learning Support Centre	215,970	30	-	-	216,000
Massey Toilet block	(2,670)	-	37,748	-	(40,418)
Fencing Project	-	379,844	305,452	-	74,392
Totals	<u>39,170</u>	<u>936,818</u>	<u>567,741</u>	<u>-</u>	<u>408,247</u>
Represented by:					
Funds Held on Behalf of the Ministry of Education					602,612
Funds Receivable from the Ministry of Education					<u>(194,365)</u>
					408,247

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

16. Funds Held for Capital Works Projects (cont)

2022	Opening Balances	Receipts from MOE	Payments	Write Offs	Closing Balances
	\$	\$	\$	\$	\$
Hall Upgrade	7,031	-	-	(7,031)	-
Climbing Wall	(33,923)	7,019	5,915	32,819	-
Massey Roof	(167,286)	145,958	-	21,328	-
Art Block	(4,909)	-	-	4,909	-
Fire Alarm Upgrade	(1,641)	4,361	2,720	-	-
Pool Sheds	61,260	-	-	(61,260)	-
SIP Landscaping Project	(1,450)	25,642	27,463	-	(3,271)
SIP Volleyball Courts	(34,496)	-	-	34,496	-
Rekeying Project	15,190	-	9,564	(5,626)	-
School Rebuild	(9,169)	479,160	601,547	-	(131,556)
10YPP Roof Project	(18,226)	-	-	-	(18,226)
Electrical Upgrade	-	-	21,077	-	(21,077)
Learning Support Centre	-	215,970	-	-	215,970
Massey Toilet Block	-	-	2,670	-	(2,670)
Totals	(187,619)	878,110	670,956	19,635	39,170

Represented by:

Funds Held on Behalf of the Ministry of Education
 Funds Receivable from the Ministry of Education

215,970

(176,800)

39,170

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2023 Actual	2022 Actual
	\$	\$
Board Members Remuneration	5,800	6,035

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

18. Remuneration (cont.)

Leadership Team

Remuneration	970,611	986,542
Full-time equivalent members	7	7
Total key management personnel remuneration	976,411	992,577

There are 9 members of the Board excluding the Principal. The Board has held 11 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	230-240	230-240
Benefits and Other Emoluments	5-10	5-10
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
160-170	0	1
150-160	1	0
140-150	0	0
130-140	3	0
120-130	9	4
110-120	16	4
100-110	20	26
	49	35

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	\$30,250	\$5,000
Number of People	2	1

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry continues to review the schools sector payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such this is expected to resolve the liability for school boards.

21. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$248,872 (2022:\$912,109) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Learning Support Centre	248,872	-	248,872
Total	248,872	-	248,872

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	889,056	(25,725)	119,760
Receivables	1,139,636	1,042,248	966,514
Investments - Term Deposits	-	430,000	436,391
Total financial assets measured at amortised cost	<u>2,028,692</u>	<u>1,446,523</u>	<u>1,522,665</u>

Financial liabilities measured at amortised cost

Payables	1,802,805	1,116,349	1,369,684
Finance Leases	136,764	64,848	210,818
Total financial liabilities measured at amortised cost	<u>1,939,569</u>	<u>1,181,197</u>	<u>1,580,502</u>

Pukekohe High School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2023

23. Events After Balance Date

There were no significant events after balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

25. Failure to comply with Section 137(1) of the Education and Training Act 2020

The Board of Trustees has failed to comply with Section 137(1) of the Education and Training Act 2020 as the Board was unable to provide its audited financial statements to the Ministry of Education no later than 31 May in the year after the previous financial year.