



## MINUTES

### **A meeting of the Pukekohe High School Board was held at 6.07pm, 18 November 2024**

#### **OPEN MEETING**

**Present:** Simon Williams (Chairperson), Murray Saunders (Principal), Denis Murphy (Business Manager), Rani Amaranathan (Deputy Chairperson), Catherine Tamihere, Logan Soole, Ben Stallworthy, Denise Proctor, Lita Henwood

#### **1. Apologies**

- Phoebe Sayer
- Lincoln Sharp

Chairperson moved:

"That the Pukekohe High School Board accepts the apologies from the absent board members".

**Carried**

#### **2. Declaration of Conflicts of Interest**

Rani Amaranathan noted her conflict of interest regarding school uniform.

Moved from the Chair:

"That the Pukekohe High School Board of Trustees notes Rani Amaranathan's declaration of a conflict of interest"

**Carried**

#### **3. Confirmation of Previous Minutes**

Moved from the Chair:

*"That the minutes of the Pukekohe High School Board dated 21 October 2024, circulated to all Trustees accepts the minutes from the previous meeting with the following amendments.*

- *Adding Lincoln Sharp as a present board member*
- *Adding in Ben Stallworthy's last name to seconding the apologies".*

**Seconded:** Murray Saunders

**Carried**

#### **4. Principal's Report**

Moved from the Chair

*"That the Pukekohe High School Board accepts the Principal's report."*

**Seconded:** Ben Stallworthy

**Carried**

#### **5. Financial Report**

Ben Stallworthy moved:

*"That the Pukekohe High School Board of Trustees accepts the financial report."*

**Seconded:** Lita Henwood

**Carried**

Moved from the Chair:

*"That the Pukekohe High School Board of Trustees preapproves the November and December creditors."*

**Seconded:** Logan Soole  
**Carried**

#### **6. Draft 2025 Budget**

Logan Soole moved:

*"That the Pukekohe High School Board approves the draft 2025 budget and preapproval for capital expenditure for non-negotiable ICT, F&E and Building upgrade expenses for 2025."*

**Seconded:** Lita Henwood  
**Carried**

#### **7. Property Management Report**

Moved from the Chair

*"That the Pukekohe High School Board accepts the Property Management report."*

**Seconded:** Lita Henwood  
**Carried**

#### **8. Health & Safety Report**

Ben Stallworthy moved:

*"That the Pukekohe High School Board accepts the Property Management report."*

**Seconded:** Rani Amaranathan  
**Carried**

Moved from the Chair that the board closes 7.05pm

**Carried**

**Meeting closed with a karakia 7.05pm**