



MINUTES

A meeting of the Pukekohe High School Board was held at 6.00pm, 19 August 2024

OPEN MEETING

Present: Simon Williams (Chairperson), Murray Saunders (Principal), Lincoln Sharp, Denis Murphy (Business Manager), Rani Amaranathan (Deputy Chairperson), Lita Henwood, Catherine Tamihere, Logan Soole

1. Apologies

- Ben Stallworthy
- Denise Proctor
- Jayden Tanenui

Chairperson moved:

"That the Pukekohe High School Board accepts the apologies from the absent board member".

Carried

2. Declaration of Conflicts of Interest

Lincoln Sharp noted his conflict of interest in regard to International students and the McDonalds site.

Moved from the Chair:

"That the Pukekohe High School Board notes Lincoln Sharp's declaration of a conflict of interests".

Carried

3. Confirmation of Previous Minutes

Lincoln Sharp moved:

"That the minutes of the Pukekohe High School Board dated 17 June 2024, circulated to all Trustees are a true and correct record of the previous meeting".

Seconded: Rani Amaranathan

Carried

4. Principal's Report

Murray Saunders moved:

"That the Pukekohe High School Board accepts the Principal's report."

Seconded: Lita Henwood

Carried

5. Board Structure

The Principal moves:

"That the Pukekohe High School Board investigates through NZSBA options available to ensure a manawhenua position remains within our Board structure."

Seconded: Rani Amaranathan

Carried

Moved from the Chair

"That the Pukekohe High School Board accepts Denis Murphy as the returning officer for the Student Election in September."

Seconded: Catherine Tamihere
Carried

6. School Vision

There was a discussion had about the school vision and the Principal will provide staff, students and community feedback from a survey to update the school vision.

Carried

7. Tumuaki Kākahu

The Principal moves:

"That the Pukekohe High School Board allows Catherine Tamihere to investigate a kākahu for our Tumuaki within a budget of \$900.00."

Seconded: Lita Henwood
Carried

8. Business Faculty

Lincoln Sharp moved:

"That the Principal and his senior leadership team review and consider the creation of the business faculty at Pukekohe High School".

A discussion was had, and the Pukekohe High School Board decided that this is a management decision not a governance decision. The Principal will look into this further to see how we can support this initiative within the current curriculum.

Carried

9. Financial Report

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees accepts the financial report."

Seconded: Lita Henwood
Carried

Lincoln Sharp moved:

"That the Pukekohe High School Board of Trustees approves the write off section in the auditors report."

Seconded: Rani Amaranathan
Carried

10. Property Management Report

Moved from the Chair:

"That the Pukekohe High School Board accepts the Property Management report."

Seconded: Lita Henwood
Carried

Lita Henwood moved:

"That the Pukekohe High School Board agrees for Logan Soole, Denis Murphy and Murray Saunders to engage with Mr Charles and the proposed building work."

Seconded: Rani Amaranathan
Abstained: Lincoln Sharp
Carried

Moved by the chair:

"That the Pukekohe High School Board agrees for Logan Soole and Lincoln sharp to work on a proposal for Glasgow Road and present it to Brenda from MOE on behalf of Pukekohe High School Board.

Seconded: Rani Amaranathan
Carried

11. Health & Safety Report

Moved from the Chair:

"That the Pukekohe High School Board accepts the Property Management report."

Carried

12. Protected Disclosures Policy

Moved from the Chair:

"That the Pukekohe High School Board accepts the PHS Protected Disclosures Policy."

Seconded: Logan Soole
Carried

13. Anti Bullying and Anti Harassment Policy

Moved from the Chair:

"That the Pukekohe High School Board accepts the PHS Anti Bullying and Anti Harassment Policy."

Seconded: Logan Soole
Carried

14. Board Policies – School Docs

Moved by the Chair:

"That the Pukekohe High School Board agrees to move to School Docs for Board Policies from January 2025."

Seconded: Catherine Tamihere
Carried

15. Four Winds Foundation Grant

Moved by Rani Amaranathan:

The Pukekohe High School Board accepts the resolution by electronic vote on 30 July 2024 for the grant application to Four Winds Foundation for the 2025 winter codes sports apparel."

Seconded: Logan Soole
Carried

Denis left at 7.02pm

Moved from the Chair that the Board moves into in committee at 7.03pm

Carried

Moved from the Chair that the board closes 7.05pm

Carried

Meeting closed with a karakia 7.05pm